

1. Introduction

1.1 We are YOUTH DRAMA Limited (herein “YOUTH DRAMA” or “we” or “us”). We provide creative cultural education courses, and related products and services. Our registered office is at : Whitley Bay Big Local, 158 Whitley Road, Whitley Bay, NE26 2LY. Our company number is 07675144.

1.2 You can contact us by mail at the above address, or by telephone on 07973 869477 or by email on info@act2cam.com. We will contact parents primarily by email and telephone

1.3 We reserve the right to modify these terms and conditions, where necessary, and at periodic review dates (see base).

1.4 Your use of our website, your booking or purchase of a course and or related products and services signifies your agreement to these terms and conditions. They constitute a contract between you and us. Your statutory rights are not affected by this agreement.

2. Purchase of Courses or Related Products and Services

2.1 These terms and conditions apply to the purchase, booking or use of any course or related products or services provided by YOUTH DRAMA.

2.2 Information about courses and related products and services (including price) is subject to change, where necessary at the end of each academic year, for future courses.

2.3 The content of our courses is subject to change at our discretion.

3. Personal Data

3.1 Your data is protected by the Data Protection Act 2018, and The Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019

3.2 Personal information collected from you is further subject to our Privacy Policy which can be found on our website.

4. Pricing, Booking and Payment Terms

4.1 We review our pricing annually. Any changes will be published thereafter and become effective from the following September.

4.2 The course fee must be paid, or a payment plan set up, on booking to secure your place. Payment is deemed to have happened when we have received cleared funds.

4.3 We will try to ensure that you receive a place on a course for which you have booked and paid the appropriate fee in full. However we cannot guarantee your place on any course and in the unlikely event that we are unable to provide you with a place on a course for

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which you have paid a fee we will give you the option of a refund of the fee paid to date, or a place on another course or a place on a future running of the course as far as reasonably possible.

5. Cancellation Policies

5.1 We reserve the right to cancel any course at any time up to and including the start date of the course. Should this occur we will endeavour to give you at least 7 day's notice and to give you the option of a place on another course or a refund of your full fee or a place on a future running of the course.

5.2 You may cancel your place on our term time classes with immediate effect, by contacting info@act2cam.com. We will remind you to stop your standing order.

5.3 It is your responsibility to stop your standing order with immediate effect. If you do not stop your standing order, we will refund you any money overpaid, but we reserve the right to charge an administration fee of £40 on any sum refunded.

5.4 For camp cancellations with less than a month's notice we will retain a cancellation fee to cover the cost of the accommodation.

6. Exclusion / Limitation of Liability

6.1 This contract does not affect your statutory rights.

6.2 We will not be held liable for young people's activities which are not directly related to the YOUTH DRAMA Course and YOUTH DRAMA Film.

7. Intellectual Property

7.1 All intellectual property arising out of the YOUTH DRAMA Course, and the YOUTH DRAMA Film, is governed by the Copyright Designs and Patents Act 1988 and belongs to YOUTH DRAMA as the producer.

7.2 You are free to continue developing your own materials, following on from the course, as you see fit. We would be happy to discuss how we can assist you in doing so.

8. General

8.1 These terms and conditions constitute the entire agreement between you and us in connection with your booking, purchase or use of our courses and related products and services.

8.2 If YOUTH DRAMA chooses not to enforce strict rights under the contract, this does not waive our rights completely.

8.3 If any terms are found to be unfair/unenforceable, the rest of the terms remain in force

8.4 Our registration forms are part of the whole contract covered by these terms and conditions.

8.5 Benefit of the contract cannot be transferred to another party

8.6 In the event of a dispute, alternative dispute resolution must be used before resorting to court action.

9. Attendance and Code of Conduct

9.1 Students on our term-time courses must maintain an attendance record of at least 80%. Failure to do so may result in your child not being in the film as much as expected, at the sole discretion of YOUTH DRAMA.

9.2 It is up to you to ensure your child attends all of their allotted shoot dates. If this does not happen then it is highly likely that this will result in your child's omission from the filmed product.

9.3 Where there are exceptional circumstances these will be dealt with entirely at YOUTH DRAMA's discretion on a case-by-case basis.

9.4 All students are subject to the Code of Conduct and Anti-Bullying Policy, which can be found on our website and which will be given at the start of the course. By purchasing our services, you agree to your child abiding by the Code of Conduct and Anti-Bullying Policy.

9.5 We reserve the right to terminate the contract in cases where a child's behaviour has broken the Code of Conduct or Anti-Bullying Policy.

10. Equal Opportunities

10.1 YOUTH DRAMA operates an equal opportunities policy. All students are assessed as individuals and have equal access to the learning experience on our courses. We seek to represent the wide diversity of our catchment area. and welcome all applicants whatever their background, ethnicity, origin, age, gender, class, sexual orientation, disability or religious or political beliefs.

10.2 We support the development of individuals who may be challenged by the demands of certain courses which we find is best accommodated by early notification of potential difficulties. We will always try to take reasonable and justifiable steps to accommodate the special needs in question, taking into account the student's difficulties, practical capability, impact and potential disruption, cost implications, and other legal considerations. However the very nature of a course may make accessibility difficult for students with particular types of disability. Where this occurs we will endeavour to discuss this with you in advance.

10.3 You agree to discuss any concerns you may have with us in advance of your child's attendance on the course. This may include known conditions, any extra provision undertaken in school, any counselling, any medication or any other concerns you may have.

10.4 If you do not notify us in advance, we may not be able to structure the support necessary for your child. Failure to declare known concerns or conditions, which might impact upon your child's ability to progress through the programme, may result in your child's exclusion from the course.

10.5 Students are encouraged to explore ideas and issues that are of interest or concern to them. In person-centred drama, this can result in devised material of a potentially distressing nature. We will not shy away from difficult content, as we strongly believe it is an important part of young people's personal growth. However, we will take every effort to manage the students' learning experiences, in a manner which prioritises students' psychological safety and emotional wellbeing, in accordance with our Child Protection and Safeguarding Policy. This will include discussing such content with parents where necessary.

11. Law and Jurisdiction

11.1 This contract is governed by the law of England and Wales, and is subject to the exclusive jurisdiction of the courts of England and Wales.

Last reviewed: January 2023

Next review: January 2024